

Peace of Mind Counseling LLC
Shawna Puntney, M.S, LPC, NCC

Fees, Payments, and Billing

Payment for services is an important part of any professional relationship. This is also true in therapy. You are responsible for seeing that my services are paid in full.

Your fees may be paid by cash, money order, personal check, debit card, or credit card. My current regular fees are as follows:

\$150.00 Individual Intake

\$ 75.00 Individual Therapy 10-30 minutes

\$115 Individual Therapy 40-50 Minutes

\$150.00 Individual Therapy 60-70 Minutes

\$170.00 Couple or Family Intake

\$120.00 Couple or Family Therapy 30-50 Minutes

\$170.00 Couple or Family Therapy 60-90 Minutes

\$50.00 Group Therapy

Keeping your fees current allows me to keep my fees as low as possible by reducing my bookkeeping costs. Please be prepared to pay for each session at the time of service.

Telephone consultation/appointments: I believe that telephone consultations may be suitable or even needed at times in our therapy. If so, I will charge you our regular fee, prorated over the time needed. If I need to have telephone communication that extends beyond 10 minutes with other professionals as part of your treatment, you will be billed for these at the same rate as for regular therapy services. If you are concerned about this policy, please be sure to discuss it with me in advance so we can set a policy that is comfortable for both of us. Of course, there is no charge for brief calls about appointments or similar business.

Court/ Mediation services: \$240 per hour. Consultations with attorneys and social services, court-related clinical reports, court preparation, depositions, expert witness, attendance at court room mediation proceedings, and court related travel time/ phone calls are strongly discouraged.

Hospital visits/consultation with other therapists: \$120 per hour. Appointments at alternative locations such as hospitals, home visits, and other therapists offices will be based on travel time, portal to portal, and the time involved in providing the required service at my regular fee schedule. Some services may require payment in advance.

If you think you may have trouble paying your fees on time, please discuss this with me. If this occurs, I will also raise the matter with you so we can arrive at a solution. If there is any problem with my charges, my billing, your insurance, or any other money related point, please bring it to my attention. I will do the same with you. Such problems can interfere greatly with our work. They must be worked out openly and quickly.

If your bill remains unpaid for 90 days, I am required to stop therapy with you. Fees that continue unpaid after this will be turned over to small-claims court or a collection service. In the event that it is necessary to commence proceedings to collect money owed for professional services rendered, you shall pay 40% of all reasonable collection costs and fees incurred at 18%, including but not limited to attorney's fees.

Signature and Date